

3 September 2026

Dear Parent(s),

**Shimna Integrated College Limited – NI028059 (the “Company”)
Invitation to Become a Full Member of the Company**

The Directors of the Company are writing to invite parents and full-time members of staff to become **Full Members**, should they wish to do so.

If you have previously registered as a member, **you do not need to register again**. Your details will have been inserted into the Company’s Register of Members.

We want to explain a little about what this means and, importantly, to clarify the distinction between membership of the Company and the running and governance of the school.

Shimna Integrated College Limited was established as a company limited by guarantee in 1994. Its purpose is to provide integrated education for the sons and daughters of Catholics and Protestants and those of any other or no religious belief in an integrated second-level school where they are prepared for life in a plural society. The Company is governed by its Memorandum and Articles of Association. These Articles were adopted in 1994 and are now being updated to bring them into line with current legislation, including the Integrated Education Act (Northern Ireland) 2022.

An Annual General Meeting will be held to formally adopt the updated Articles. Further details, including a notice of general meeting will be circulated in due course.

What does becoming a member mean?

Under the current Articles, there are two categories of membership: Full Members and Associate Members. Parents of students enrolled at Shimna are eligible to become Full Members.

Becoming a member gives you certain rights within the **Company**, including voting rights at Company meetings. There are also certain responsibilities that come with being a member, as set out in the Companies Act 2006.

It is important to emphasise that becoming a member of the Company does not mean becoming involved in the day-to-day running or management of the school.



The Board of Governors, together with the Principal and school leadership team, are responsible for the governance, leadership and day-to-day operation of Shimna Integrated College. Company membership is a separate matter and relates to the formal legal structure of Shimna Integrated College Limited.

How do I become a member?

Under the Companies Act 2006, you must actively agree to become a member, and your details must then be entered into the Company's statutory Register of Members.

If you would like to become a Full Member of Shimna Integrated College Limited, please click on the link below to confirm your membership:

[Sign up here](#)

Further information about members' rights and responsibilities under the Companies Act 2006 is included in the attached document, *Members' Rights: Companies Act 2006*.

If we have not heard from you by 4.00pm on Thursday 17 September 2026, it will be assumed that you do not wish to become a member, and you will not be entered onto the Register of Members.

If you encounter any difficulty with the link, please contact the College office by emailing info@shimna.newcastle.ni.sch.uk

We hope this provides a clear explanation of what Company membership means and why we are inviting parents to consider becoming members. We are very grateful for the continued support of our parent community and look forward to working together to support the future of Shimna Integrated College Limited.

Kind regards,

Michael Kennedy
Chairperson of the Board of Directors
For and on behalf of
Shimna Integrated College Limited